

## **Eligible Youth in Henry County Should Take Advantage of the Summer Jobs for Youth Initiative!**

### ***What is it?***

Through funding provided by the Atlanta Regional Commission under the Workforce Investment Act, 50-75 eligible youth will receive summer job opportunities with Henry County Schools. Summer jobs will begin as early as June 3, 2009.

### ***Who qualifies?***

Eligibility for youth ages 14-17 is dependent upon **household income** and established federal guidelines. Eligibility for youth ages 18-24 is dependent upon **the individual's income** (not household income) and established federal guidelines. **The eligibility, employment, and compensation of each applicant will be determined by the Atlanta Regional Workforce Board, not Henry County Schools.**

### ***Where will these opportunities exist?***

Opportunities will be available in some of our schools and at the central administrative offices. Transportation is the responsibility of applicants and/or their families.

### ***What steps should be taken?***

Any youth interested in taking advantage of this opportunity should print and complete the attached application. The application and required documents should be mailed to **Kim Terrell, Employment Supervisor** in Human Resources at 33 N. Zack Hinton Parkway, McDonough, GA 30253. Students of Henry County Schools may submit their applications to their school's front office. The schools can then send them to Human Resource Services.

### ***What documents must be submitted with the application?***

- A copy of the student's birth certificate
- A copy of the student's social security card
- A copy of the most recent report card (if under age 18)
- Proof of household income for the past 6 months (Ex: pay stub, tax return, or letter from employer)
- Letter of reference
- An essay (1-2 pages in length and double-spaced) regarding one of the topics listed on the application

**The deadline for submitting applications is Friday, May 15, 2009.**  
**(Incomplete applications cannot be considered.)**

# Hearts to Nourish Hope, Inc.



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Riverdale, Georgia 30296  
770-997-4517 Office • 770-991-7608 Fax

## 2009 Summer Programs Pre-Application

**\*Application Due Dates:**  
[NO FAXED APPLICATIONS!]

**March 31st – Early**

**April 30th – Pre**

**May 15<sup>th</sup> - Final**

5:00 p.m.

**Office Use Only:**

Application Checklist:

- Birth Certificate
- Social Security Card
- Last Report Card
- Proof of Income
- Reference Letter
- Essay

Staff Initials/Date

Student's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Age: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Sex: \_\_\_\_\_ Race: \_\_\_\_\_

Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

City: \_\_\_\_\_ County: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_ Who referred you to the program? \_\_\_\_\_

Parents/ Legal Guardians Full Name: \_\_\_\_\_

Telephone Number: Home: \_\_\_\_\_ Work: \_\_\_\_\_

Cell: \_\_\_\_\_ Alternate Number: \_\_\_\_\_

List One Emergency Contact (Relative):

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Alternative Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Are you currently in school? Yes \_\_\_\_\_ No \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

If yes, what is the name of the school? \_\_\_\_\_ Current Grade? \_\_\_\_\_

If no, when was your last date in school? \_\_\_\_\_ Last Grade Attended: \_\_\_\_\_

What was your reason for leaving school? \_\_\_\_\_

Have you ever participated in any Heart to Nourish Hope Programs? If yes, which? \_\_\_\_\_

Are you currently working on a job?  Yes  No -Or- Are you currently doing community service?  Yes  No

Income Verification: Number in Household: \_\_\_\_\_ (Household income is counted for all persons living in the household.)

TANF: \_\_\_\_\_ Food Stamps: \_\_\_\_\_ Social Security: \_\_\_\_\_ Employment: \_\_\_\_\_  
(Per Month) (Per Month) (Per Month) (Per Month)

Student please complete the information below for ALL employment or community service, starting with the current or most recent.  
(Attach additional sheets if necessary)

Job Title: \_\_\_\_\_ Hourly Wage: \$ \_\_\_\_\_ Hours Worked Weekly: \_\_\_\_\_

Employer Name/Community Service Site: \_\_\_\_\_

City \_\_\_\_\_ Dates of Employment/Community Service: From: \_\_\_\_\_ To: \_\_\_\_\_

Duties: \_\_\_\_\_

Job Title: \_\_\_\_\_ Hourly Wage: \$ \_\_\_\_\_ Hours Worked Weekly: \_\_\_\_\_

Employer Name/Community Service Site: \_\_\_\_\_

City \_\_\_\_\_ Dates of Employment/Community Service: From: \_\_\_\_\_ To: \_\_\_\_\_

Duties: \_\_\_\_\_

Please furnish two references including one reference letter: **(One reference can be a relative.)**

_____ (Name)	_____ (Name)
_____ (Title)	_____ (Title)
_____ (Address)	_____ (Address)
_____ (City, State, Zip Code)	_____ (City, State, Zip Code)
_____ (Telephone)	_____ (Telephone)

If you are interested in the Summer Employment Program, please choose an area of interest from the selections below.

Automotive     Healthcare     Office/Clerical     Restaurant/Food Service     Retail     Other \_\_\_\_\_

If you are interested in the Summer Learning Program, please choose an area of interest from the selections below.

Video Production     Drama/Performing Arts     Visual Arts     Music/Writing

If I do not qualify for the program of my choice, I am still interested in participating in a Hearts Summer program?  Yes     No

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**Each applicant must write a 1-2 page essay, typed and double-spaced, which covers the topics below:**

[Note: Essay can be handwritten if applicant does not have access to a computer/typewriter.]

◆ *Why do I want to be employed this summer and/or what do I plan to gain from summer employment?*    ◆ *How will my summer employment help me give back to the community and/or help me in the future?*    ◆ *How will I use the money I earned this summer?*  
◆ *How will my talents help me on the job?*    ◆ *In today's society, with the competition for employment, what about me is unique or stands out?*

**\*2009 Summer Programs Pre-Application Due Dates:**

**March 31<sup>st</sup> - Early Registration (Earns the student priority placement points!) April 30<sup>th</sup> - Pre-Registration deadline.**

**May 15<sup>th</sup> - Final Registration! No applications accepted after this date.**

- Student's Birth Certificate
- Student's Social Security Card
- Student's Last Report Card (if under age 18)
- Proof of Household Income for past six months:  
(Pay stub, tax return, or letter from employer, EBT card, if receiving TANF)
- Letter of Reference
- 1-2 Page Essay

**[Once you complete the pre-application and submit the above documentation by the deadline, your application will be reviewed. If eligible, you will be contacted by phone for an interview.]**

***Inspire Me to Inspire Others!***  
Hearts Summer Youth Program Pre-Application FY 09