Creating the WebQuest in PowerPoint

1. **Background Assignment:** A WebQuest about WebQuests
   a) Go to the San Diego State University website on WebQuests. This is a wonderful resource for information on what a WebQuest is, how to create a really good one, and many examples of well done WebQuests.
   b) Working in groups of 4, complete the assignment as directed. Notice the format of this assignment – it is actually a WebQuest itself.

2. Review these websites to see what NOT to do in this project.
   a) How to Design a Bad Presentation
   b) How to Deliver a Bad Presentation
   c) Example of a Poor PowerPoint

3. **Creating a WebQuest in PowerPoint**
   a) Download the PowerPoint Webquest Template from the website
      Give your WebQuest a title that has the following format:
      “Grade” – “Title” by “Your Name”
      for example:
      “2 – Dinosaurs by John Smith”
   b) Follow the directions on each page, and replace the text with your own ideas.
   c) Be creative with graphics, background colors, pictures, etc. You may have to create additional slides.
   d) Review the WebQuest rubric that will be used to score your work. Note: You should use this rubric as a self-assessment before you submit your project. As you evaluate your own work, identify areas that could use improvement and make the necessary adjustments before submitting before submitting our WebQuest.

4. Submitting final project
   a) File management
      i) Submit project by attaching the file(s) to an e-mail to rdefronz@ride.ri.net
      ii) If you create any additional files such as Word documents, be sure to attach them as part of the same email.
   b) Your final submission is due to me electronically no later than week 10. I will have to organize them for the following weeks class, so **projects which reach me after this deadline will be lose points for being late.**
Tips for creating Web-based assignments and avoiding problems

Hyperlinks

1. When creating a web-based document, all text should appear as normal English language. **NO** html (hyper text media language) should be visible to the user. It is considered poor form to show weblinks with any html, since that link can be hidden in the background behind a hyperlink. All links to websites or email address should be created using a hyperlink.
   a. To create a hyperlink, you should first identify the address you wish to send the user to, whether it is an email address of a website URL. If you are linking to a website, it is best to copy the address of the website into the computer memory so as to avoid possible mistakes in typing it in.
   b. Enter a descriptive word or phrase in the document where you want the hyperlink to go. Select (highlight) that text.
   c. Go to Insert/Hyperlink
   d. A dialog box will appear with a box at the bottom which says “address:” Paste the website address there
   e. Hit “OK” and test the link by going to the run mode of the PowerPoint and hitting the link

Using the WebQuest template provided for this course

The PowerPoint template slides were created with two sections.

1. The right side of each slide is where the WebQuest pages are created. This is where you enter your text and images.

2. On the left side of each page is a “frame” which is part of a slide master with a set of links to take the user from page to page within the PowerPoint. **CAUTION:** These links are embedded behind the buttons. You can change the titles of these buttons if you know how to work with slide masters, but beware that doing this can delete the link and make the button inactive. You should attempt to make this change ONLY if you know what you are doing. If you change a button, you then need to go back and test the button to make sure it is still active. If not, you will need to
   a. “Select” (highlight) the text you wish to make active
   b. Go to INSERT, then Hyperlink
   c. Make sure the “Place in this document” selection is made
   d. Select the slide you wish to connect to, and hit OK
   e. Test it to make sure it is working the way you want it to

You should not experiment with new “Slide Designs”, unless you are an experienced user. (Microsoft offers simple –to-use “Slide Designs” which are built in pre-formatted slide templates that significantly change the background and text placement of a presentation.) If you try to use a new slide design, this will eliminate the master frame with the links. Use a new slide design ONLY if you know how to re-create the set of links that are given on the original template.