Union Grove Families,

The faculty and staff of Union Grove High School are currently planning for another outstanding school year for our Wolverines. I am writing to provide you with an outline of what you can expect as we begin the year with remote learning for all students on Monday, August 17th. With lessons learned from last spring and feedback from you, we have planned a much improved remote learning experience for our students. Our teachers will provide a virtual classroom by engaging students in HCS curriculum and rigorous instruction via a school issued student learning device (Chromebook). Our remote learning expectations are outlined below.

Additionally, we will host a virtual open house with introduction videos from each of our teachers and information for each course. Course syllabi and materials lists will be available on our virtual open house web page. The open house web page will be posted to our school website during the week of August 10th to coincide with the release of student schedules in Infinite Campus. We will post a more definite day and time for open house as soon as possible in coordination with our cluster schools.

- Remote learning will begin on Monday, August 17 at 8:15 am
- Remote learning will fall within the regular school day hours
- Students will be expected to attend classes virtually each day, teachers will check attendance in each class and will follow district policies and procedures regarding student attendance
- Students should ensure Chromebooks are charged and are in good working order prior to August 17th
- Students should access their school email daily to check for important messages
- Students who need assistance or repair for a Chromebook should contact our Technology Specialist, Ms. Belinda Smith (belinda.smith@henry.k12.ga.us)
- Students who need assistance with internet connectivity should contact their school counselor
- Regular updates, guidance, and communication will be available on our school website and your Infinite Campus parent portal
- Times will be scheduled for students to pick-up materials for courses as needed (eg. Required textbooks, etc.), although many of our textbooks will be available in an online format
- Assignments and assessments will be graded and recorded in the Infinite Campus gradebook
- Student conduct and behavior expectations will follow the policies and procedures outlined in the HCS Student/Parent Handbook and the UGHS student handbook
- Our class schedule will be modified to accommodate best instructional practices for the online setting (see next page)
Teachers will be available for tutoring and parent conferences before and after school by appointment.

Teachers will hold office hours twice per week to connect with students, answer questions, and provide assistance and feedback.

There will be no direct instruction or summative assessments on Fridays.

Teachers will be available on Fridays for student feedback and guidance.

Group projects, independent work, and make-up assignments may be assigned for Fridays.

A separate communication will be sent for students who are taking classes through Dual Enrollment, Henry County Online, Impact Academy, Academy for Advanced Studies, or Georgia Virtual School.

The school building will remain closed to the public, however the main office and counseling office will be open Monday-Friday for phone calls, emails, and in-person appointments.

For students who receive special education services, accommodations will continue to be provided per the Individual Education Plan (IEP). If you have any questions, please contact your student’s case manager or our Student Support Facilitator, Mrs. Copeland (veronica.copeland@henry.k12.ga.us). For students who receive accommodations through Section 504, accommodations will continue to be provided per the 504 plan. If you have any questions, please contact our 504 coordinator, Mrs. Smith (kelli.smith@henry.k12.ga.us).

While we can’t wait to see our students face to face, we are thrilled to be able to reconnect with our students virtually on August 17th. No matter the setting, this is going to be an amazing year at Union Grove High School with the best students, teachers, and community in the state. As always, it’s great to be a Wolverine!

All the best,

Ryan Meeks

Remote Learning Bell Schedule

<table>
<thead>
<tr>
<th>Time</th>
<th>Monday/Wednesday</th>
<th>Tuesday/Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:15 - 9:45</td>
<td>1st Period</td>
<td>2nd Period</td>
<td>Independent Work</td>
</tr>
<tr>
<td>9:55 - 10:00</td>
<td>Homeroom (3rd Period)</td>
<td>Homeroom (3rd Period)</td>
<td>Homeroom (3rd Period)</td>
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<tr>
<td>10:00 - 11:30</td>
<td>3rd Period</td>
<td>4th Period</td>
<td></td>
</tr>
<tr>
<td>11:30 - 12:00</td>
<td>Lunch</td>
<td>Lunch</td>
<td>Independent Work</td>
</tr>
<tr>
<td>12:00 - 1:30</td>
<td>5th Period</td>
<td>6th Period</td>
<td>Group Activities Projects</td>
</tr>
<tr>
<td>1:45 - 3:15</td>
<td>7th Period</td>
<td>Office Hours</td>
<td>Make-Up Work Connectivity</td>
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