

# Google Meet Guide *for students*



Show up at the scheduled time when a teacher is present



Mute your mic when you are not speaking



Find a space free from distractions (avoid people in the background)



Raise your hand or use the chat feature to share ideas



Maintain respect in speaking, writing, and appearance



This is a class and should be treated as such

# Virtual Meeting Expectations

<b>Be Safe</b>	<b>Be Responsible</b>	<b>Be Respectful</b>
Tell your family before joining the meeting	Be on time	Use inside voice and kind words
Leave the meeting when your teacher tells you to	Mute the microphone when you're not speaking	Be kind to all students
Do not share the session link with others	Ask questions in chat	Be polite and patiently wait your turn
When using video – choose an appropriate space and background	Stay on topic and follow teacher's directions	Respect everyone's privacy