



District Office
 33 N. Zack Hinton Parkway
 McDonough, GA 30253
 770.957.6601



**Henry County
 Board of Education**

Josh Hinton
 Board Chair
 District 2

Holly Cobb
 Board Vice Chair
 District 3

Dr. Pam Nutt
 District 1

Sophe Pope
 District 4

Annette Edwards
 District 5

Mary Elizabeth Davis, PhD
 Superintendent

HCS is on an **AMBITIOUS PURSUIT** to be the fastest-improving and highest-achieving school district in Metro Atlanta while prioritizing student connectivity and belief in the capability of all children.

www.henry.k12.ga.us

WAIVER OF DISCIPLINARY HEARING PROCESS

If your student admits the violation(s) of the Henry County Board of Education's Code of Conduct and information stated in the Notice of Suspension and Disciplinary Hearing, you have the right to waive the disciplinary hearing in this matter. A waiver conference can be conducted by appointment with the Dpt. of Student Conduct & Prevention or you may request to sign a waiver at the disciplinary hearing. The Waiver Conference must be conducted before the scheduled disciplinary hearing. At the Waiver Conference, appropriate consequences will be administered. Please review the information below, if you are considering waiving the disciplinary hearing in this matter.

CODE OF CONDUCT VIOLATION(S), WAIVER OF RIGHTS

We _____ (Student) _____ (School)
 _____ (Parent/Legal Guardian)

Is alleged to be in violation of the following: Level: _____ Rule: _____
 Level: _____ Rule: _____

The above named Student and/or Parent/Guardian hereby acknowledge and agree:

- A. That each of them have received the copy of the Notice of Suspension and Disciplinary Hearing Notice (Notices) for this matter;
- B. That each of them have read the Notices;
- C. That each of them understands the alleged violations of the Henry County Board of Education's Code of Conduct;
- D. That each has had an opportunity to ask questions and obtain answers of the undersigned Hearing Officer or Henry County Schools Coordinator;
- E. If the student is the recipient of Special Education or Section 504 services, a Manifestation Determination Review has been held and it was found that the conduct was not a manifestation of the student's disability.

We understand that we have the following rights:

- The right to a hearing before a Disciplinary Hearing Officer wherein the school has the burden of proving the Code of Conduct violation(s);
- The right to subpoena witnesses;
- The right to call witnesses on the student's behalf at the hearing;
- The right to examine any evidence and witnesses who are presented in this matter;
- The right to have an attorney present, at your expense, to represent the student at the hearing; and
- The right to appeal the findings and decision of the Disciplinary Hearing Officer should the student be found to have violated the Henry County Board of Education's Code of Conduct.

We understand that if the student admits to the information in the Notice(s), admits to the Code of Conduct violation(s) and elects to waive the hearing for this matter, then we are waiving the above stated rights. We understand that the student will receive an appropriate consequence within the Code of Conduct for the violation(s) alleged in the Notice of Suspension and Disciplinary Hearing.



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WAIVER OF DISCIPLINARY HEARING PROCESS
ADMISSION/DENIAL FORM

We, the undersigned student and parent(s)/guardian(s) hereby:

ADMIT the Code of Conduct violation(s) in the Notice of Suspension and Disciplinary Hearing _____

DENY the Code of Conduct violation(s) in the Notice of Suspension and Disciplinary Hearing _____

This _____ day of _____, 2020.

You are hereby notified that _____ will receive
 an _____ that will commence on _____,
 and terminate on _____.

In addition _____ (Student's Name)
 Will NOT be allowed to enroll at Excel Academy.
 Will be allowed to enroll at Excel Academy provided the student complies with the enrollment rules of Excel Academy.

 Student

 Coordinator or Hearing Officer

 Parent/ Legal Guardian

 Parent/Legal Guardian

 Witness

 Legal Representative

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