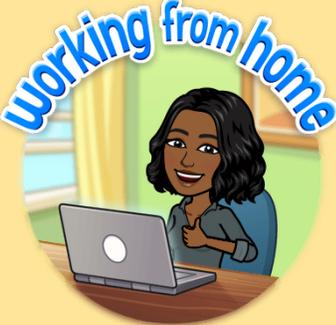




# McDonough Middle School's

"ABCs of Remote Learning" Expectations



Attend		Be Prepared	
<ul style="list-style-type: none"> <li>Start on your Henry County Schools Launchpad.</li> <li>Check in to your Google Classroom at least five minutes early.</li> <li>Follow your remote learning schedule, each and every day.</li> <li>Remain in your Google Meet session until your teacher dismisses you.</li> <li>If you know you are going to be absent, let your teacher know ahead of time and provide doctor's excuses whenever possible.</li> </ul>	 <ul style="list-style-type: none"> <li>Turn off personal devices and ensure that you are not distracted during your class sessions.</li> </ul>	<ul style="list-style-type: none"> <li>Ensure your Chromebook is fully charged and ready for a full day of engagement.</li> <li>Make sure that you have an orderly and quiet place in your home to learn from each day.</li> <li>Have your materials all together in a common space so you can participate fully in class.</li> <li>Have your camera on and make sure that you mute your microphone to begin class.</li> </ul>	 <ul style="list-style-type: none"> <li>Be in camera view, sit up straight, and ensure that you are dressed appropriately for class.</li> </ul>
Complete		Dialogue	
<ul style="list-style-type: none"> <li>Complete assignments to the best of your ability.</li> <li>Know the requirements for each assignment and be sure to complete and submit all portions of the assignment.</li> <li>Only click "submit work" within the Google Classroom once you've attached the completed work first.</li> <li>Know assignment deadlines and be sure to turn your work in on time.</li> </ul>	<ul style="list-style-type: none"> <li>When in a virtual testing environment or when submitting work for grading, be sure to use academic integrity and honesty by submitting your own work and knowledge.</li> <li>Whenever absent, be sure to communicate to your teachers when you have submitted late work using their Virtual Office to do so.</li> </ul>	<ul style="list-style-type: none"> <li>Be focused, be attentive, be an active participant.</li> <li>Mute yourself whenever your teacher or a classmate is talking.</li> <li>Speak clearly and direct your focus to your camera when speaking.</li> <li>Stay on topic.</li> <li>Use respectful communication when working in small groups or in whole group sessions.</li> <li>Raise your hand to speak, type questions in the chat box.</li> </ul>	 <ul style="list-style-type: none"> <li>Advocate for yourself when you need help by reaching out to your teacher using their Virtual Office.</li> </ul>