

## Classroom Utilization Study Request for Information- February 2019

### Overview

#### 1.0 Statement of Purpose:

In anticipation of ongoing rapid growth, Henry County Schools will complete a comprehensive *Classroom Utilization Study* to identify school facilities that are underutilized, or likely to become negatively impacted due to forecasted enrollment growth over the next decade (2019-2029). The information gleaned from this study will afford Henry County Schools the opportunity to strategically develop, plan, and implement a systematic plan of action. Specifically, the details of the plan will be commensurate with the development of a long range facilities master plan, in conjunction with transportation, personnel, and attendance zone considerations.

There are a number of compelling factors that the school district has considered that necessitates the district to seek a *Classroom Utilization Study* to include, but not limited to:

- An increase of classroom enrollment across the district;
- Rapid growth anticipation in Henry County;
- Numerous current and future planning/zoning residential projects;
- The Atlanta Regional Commission (ARC) estimates of significant growth over the next decade as well as citing Henry County as the fastest growing suburb south of Atlanta.

Historically, Henry County Schools experienced a similar explosion of student growth in 2000-2007 that took a large portion of resources to manage, considering a doubling in student enrollment was realized. The district in anticipation of similar or potentially larger growth over the next decade wants to proactively position itself to manage and excel during these times and beyond.

This request for information (RFI) seeks to identify a company/vendor that is most capable of providing the professional expertise necessary to meet the specifications of this request with a background in supporting K-12 school districts.

#### 2.0 Selection Process:

A potential selection process will engage the Henry County Schools to identify the company/vendor as described in Section 1.0.

#### 3.0 Current Status:

Henry County Schools has not participated in a *Classroom Utilization Study* over the past decade. Without this information, the district is at a disadvantage when attempting to make substantive short and long range plans that are inclusive of facilities management and growth, student transportation impacts, student enrollment patterns, as well as maximizing the use of school personnel.

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### **4.0 Desired Status:**

Henry County Schools would like to be poised to make purposeful and definitive decisions based on sound data. To that end, the information sought includes the building capacity/utilization data to identify school facilities that are underutilized, and keeping up with the anticipated and forecasted growth over the next decade is crucial. Moreover, the school system seeks information by individual schools and levels, while also providing the system with as many viable options to address the data through a myriad of solutions. A written report that summarizes forecast accuracy findings, school capacity calculations, and building utilization forecast is desired.

### **5.0 Deliverables Sought:**

The school system seeks the following specific deliverables:

- Provide Enrollment Projections by school 2019-2029
- Provide Enrollment Projections by grade level 2019-2029
- Provide Enrollment Projections by cluster 2019-2029
- Provide Enrollment Projections by student groups 2019-2029
- Provide building utilization capacity and classroom utilization
- Forecast accuracy findings
- Based on local and regional economic trends provide expected/anticipated impact on school district infrastructure and maintenance and operations
- Provide a detailed written report capturing the aforementioned bullets with a myriad of options and identified tiered (Top tier, Secondary tier, and Tertiary tier) priorities to address the data

### **6.0 Development Approach**

The primary goal of this RFI is to determine the best company/vendor who can meet the specifications as identified in Section 5.0 as well as in Section 1.0. The district seeks to ensure that the selected vendor has an extensive background in providing the aforementioned data points to K-12 school districts. In addition, an easy to read report that outlines the pertinent data as identified in this document is important.

### **7.0 Response**

Please take careful consideration of Sections 1.0-5.0 and submit a response explaining how your company would meet or exceed the district's request to ascertain this information. Responses should be received by 5:00 p.m. EST on March 1, 2019.

## **8.0 Contact**

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