Welcome to Woodland Middle School’s 6th, 7th, 8th grades Spanish Connections Program. The students will be introduced to a brief, introductory and very basic (novice level) Spanish class that last for eighteen (18) weeks (one semester).

The Spanish Connections Program covers the following Spanish skills: The basic Spanish skills and vocabulary are as follows: 1) greetings; 2) classroom objects and basic commands; 3) the alphabet; 4) the time, 5) the colors; 6) the numbers (0-100); 7) the calendar, 8) the seasons, 9) the weather; 10) the body parts; the sports; 11) the family; 12) the house; 13) and the Spanish speaking countries, including their geography and cultures, 14) the pronouns, etcetera.

Since Woodland Middle School was established in 2007 and as the second Spanish Teacher for the program; the Advanced Spanish I Program was inaugurated as an outstanding and rigorous program. Throughout the years, many talented students have gained high grades and were promoted to Spanish II Honors and Spanish II in Woodland High School. A total of 22 students who have continued with their Spanish studies are now enrolled in Honors Spanish II and/or III for the 2018-2019 school year at Woodland High School.

Only the sixth-grade students taking the Spanish Connections classes can be promoted to the Advanced Spanish I, which is a two year-sequence program offered in 7th and 8th grades. The
students must demonstrate a high grade of interest and commitment during the eighteen weeks program. Some of the key instruments taking under consideration for promotional purposes are as following: class participation; team/group work; high academic performance; keeping student’s journal/folder neat, current and well organized; excellent attendance; turning assignments on time; high quality work results; excellent behavior and attitude; highly academic and behavioral performance in other subject courses, such as: Language Arts, Mathematics, etc., as well as, his/her teachers will be also asked for references/recommendations.

TEXT BOOK AND OTHER RESOURCES

Text Book: Exploring Spanish (White Book) / Topic handouts / Notes taking
Online Resources: http://phschool.com/atschool/txtbk_res_fl.html (only supplemental)
Student’s individual-assigned school laptop
Spanish Course DVDs
Cultural audiovisual materials
Practicing Handouts
Recommended educational online databases
Spanish classroom resources
School library resources (online and printed)
VOCES (online assigned access Spanish Connections practicing resource) / Google Classroom

COURSE EXPECTATIONS

The students will be able to learn a basic Spanish vocabulary, skills, phrases, and learn about the wide variety of cultures in all 22 Spanish speaking countries, including also the United States. In addition, those students who successfully performed highly in areas listed above can also be recommended and promoted to Advanced Spanish I Program where they can earn high school academic credits.

COURSE GOALS

♦ To promote interest in Spanish as a foreign language and use it to help students improve test scores in different subject areas;
♦ To help students possess a basic vocabulary;
♦ To help students understand that foreign language is an asset in today’s global and multicultural world;
♦ To know that 500 million of people world wide speak Spanish;
♦ To introduce students to ancient cultures and civilizations with rich traditions.

SPANISH LANGUAGE STANDARDS

Communicative in Languages Other Than English
Standard 1.1: Students engage in conversations, provide and obtain information, express feelings and emotions, and exchange opinions.
Standard 1.2: Students understand and interpret written and spoken language on a variety of topics.
Standard 1.3: Students present information, concepts, and ideas to an audience of listeners or readers on a variety of topics.

Gain Knowledge and Understanding of Other Cultures
Standard 2.1: Students demonstrate an understanding of the relationship between the practices and perspectives of the culture studied.
Standard 2.2: Students demonstrate an understanding of the relationship between the products and perspectives of the culture studied.

Participate in Multilingual Communities at Home & Around the World
Standard 5.1: Students use the language both within and beyond the school setting.
Standard 5.2: Students show evidence of becoming life-long learners by using the language for personal enjoyment and enrichment.

Develop Insight into the Nature of Language and Culture
Standard 4.1: Students demonstrate understanding of the nature of language through comparisons of the language studied and their own.
Standard 4.2: Students demonstrate understanding of the concept of culture through comparison of the cultures studied and their own.

Connect with Other Disciplines & Acquire Information
Standard 3.1: Students reinforce and further their knowledge of other disciplines through the foreign language.
Standard 3.2: Students acquire information and recognize the distinctive viewpoints that are only available through the foreign language and its cultures.

GRADING POLICIES AND SCALES

At Woodland Middle School, grading policies have changed this year. Please read carefully the information below. Be smart about how grades work—do not be “surprised” when it is too late! You are responsible for your grade!

Tests/Quizzes/Assessments: 65% / major grades: unit exams, quizzes, etc.
Projects/Class work/Participation/Homework: 15% / huge projects, small projects, workbook, daily participation, warm-ups, journals, handouts, cooperative learning groups, individual and/or group projects, workbooks, research papers, daily works, notebook, class participation, warm-ups, etcetera..
Semester/Final Exams: Cumulative 15% / Habits of Work and Learning (HOWLS): 5%

Progress Reports are issued every 4 ½ week (See Henry County School System’s Calendar)

Grading Scale: (A) 90-100 / (B) 80-89 / (C) 74-79 / (D) 70-73 / (F) 0-69

COURSE SUPPLIES AND MATERIALS

Each student is expected to bring every day to class the following:

1. School student’s agenda (provided by the school);
2. Two reams of white xerographic copy paper (8.5” X 11”);
3. Twin pockets hold 100 sheets of letter size paper (50 per pockets);
4. Pencils #2;
5. Two box packs of Kleenex; and

LATE WORKS

As per Woodland Middle School Policy, all academic works must be submitted on due date and on-time. When assignments are submitted to the teachers late, the student’s grades suffer, and the teacher is not able to provide timely feedback to students on their performance. Also,
parents are not able to see how your child is progressing. If student fails to turn in a graded assignment on the due date, the student will have five (5) school days to turn in the assignment with the ten (10) points deducted each day after the date that the assignment is not turned in to the teacher. Assuming the assignment is turned in on the fifth day with 100% accuracy, the highest grade the student could receive is a “50”. If the assignment is not turned in by the fifth day, the student will receive a zero “0” for the assignment. During the five-day window, Infinite Campus (the grading online data base system) will reflect “missing” for the missing assignment. After the fifth day, the grade will convert to a zero “0”. Though, it is to the discretion of the Spanish teacher to allow the individual student to finish his/her work(s) for a grade on a late time and due time frame.

**HOMEWORK POLICY**

As per Woodland Middle School’s Homework Policy, homework is regarded as an important assessment tool for teachers and students. Homework, if the teacher assigns it for a grade, will not be decisive in determining a student’s final grade for a grading period; however, homework will consistently provide the teacher and student with valuable information on how the student is progressing with his/her learning. As the assignment of homework is a function of instructional planning, the Principal defers to the teacher as to how she/he structures and assigns homework. There will be some key guidelines for assignment and assessment of homework.

♦ Homework, whether graded or not, will be checked for accuracy not mere completion;
♦ Homework will be disproportionally used for formative not summative assessment;
♦ Teachers will clarify, re-teach and/or emphasize appropriate content based upon any gaps in student’s learning that homework reveals.

**ISS / OSS / UNEXCUSED ABSENCE / OUT OF CLASS ACTIVITIES WORKS**

♦ It is the student’s responsibility to collect all work missed by not being present in class for any reason.
♦ When student is absent, it is his/her responsibility not the teacher to get all types of missed work(s) and to make them up, to turn them in with all required details.

**COURSE SCOPE AND SEQUENCE**

**UNIT GUIDE:** Some of the materials we will study is listed below. This schedule will fluctuate as individual class needs/speeds are different.

Woodland Middle School Schedule 2018-19 / Monday, Tuesday, Thursday, Friday

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<th>6th</th>
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<td>10:15-11:00 (45) - (Conn)</td>
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<td>2</td>
<td>11:08-12:23 (50)</td>
<td>11:08-11:58 (50)</td>
<td>11:03-11:47 (45) - (Conn)</td>
<td>11:03-11:47 (45) - (8th)</td>
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WOODLAND MIDDLE SCHOOL / Spanish Connections / Dr. Herrera / Procedures & Guidelines (2018-2019)

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<tr>
<th>3</th>
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<th>12:25-1:10 (45) - (Conn)</th>
<th>11:52-12:42 (50)</th>
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<td>1:13-1:58 (45) - (Conn)</td>
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<td>5</td>
<td>2:17-3:02 (45) - (Conn)</td>
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<td>2:17-3:02 (45) - (6th)</td>
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<tr>
<td>6</td>
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**Wednesday: Habits of Working Learning (HOWL) in HR**

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<td>2:56-3:55 (61)</td>
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(Tutoring or academic assistance by request on Thursdays 8:00-8:20 a.m.)

### CHANGES OF CLASSES (PERIODS)

1. As per Woodland Middle School’s Procedures and Guidelines, all students are expected to walk in a straight line to and from classes. “2 on 3” simply means two feet on the third block;
2. Agendas are required. Agendas are used for communication purposes, as well as hall passes. Students found in the halls without an agenda/pass, will receive redirection/a consequence;
3. Water or juice bottles are prohibited in classrooms; unless prior approval by the Principal or his designee has been given;
4. Book bags will be placed in the lockers during homeroom and will remain there until the end of the day. Students may not carry any sort of alternate book bag (string totes, etc.) throughout the day. Additionally, rolling book bags are prohibited at WMS unless there is a specific medical reason (in writing – a doctor’s note).
WOODLAND MIDDLE SCHOOL / Spanish Connections / Dr. Herrera / Procedures & Guidelines  
(2018-2019)

CLASSROOM PROCEDURES AND GUIDELINES

Dear Parents/Guardians:

I will be your child’s Spanish I teacher this year (2018-2019). In order to accomplish our course goals and have a productive year, we must do two things. First, create an environment conductive to learning. Second, become part of the class by getting involved in classroom activities and discussions. You will find below the classroom policy and procedure guidelines that will establish the proper learning and teaching environment in the classroom setting. Please review this document with your son/daughter, sign the last page and return it to Dr. Herrera. Let’s work together in making 2018-2019 a fruitful and great school year.

PROCEDURES AND GUIDELINES

I. Entering the classroom:
   1. Please enter the classroom quietly and ready to learn;
   2. Use classroom voices, not “plaza” voices;
   3. Be prepared with all necessary supplies and know material for each day.

II. When the bell rings and/or entering the Spanish classroom:
   1. Talking stops;
   2. Stay in your assigned seat and start working on your “essential question;”
   3. If you have a question, raise your hand and wait to be called on.

III. Come to class prepared and ready to learn:
   1. Get the proper rest the night before class;
   2. Bring your text book, other books, other printed materials, binder/folder, pencils, pens, supplies, and the bilingual dictionary to class every day of class.

IV. Obey all WOODLAND MIDDLE SCHOOL procedures and routines (see your student handbook)

V. Tardiness will be under WOODLAND MIDDLE SCHOOL Policy (see your student handbook)

VI. Students needs to be dressed properly (see WMS manual)

VII. Be responsible for yourself!
   1. Do your own and best work and do it on time.

VIII. Use the restroom before entering the class:
   1. The hall pass, which is the student agenda, will not be issued to any student during lecture time or when students are involved in an exercise, quiz, or examination.

IX. Be willing to have fun!
   1. Try everything to be successful and do it with a positive attitude.

X. Remain in your assigned seat always.

XI. Do not write on the desk or other classroom furniture or area.

XII. Stay on task at all times by focusing on the instruction that is being presented:
   1. This may be in the form of listening and note taking, doing or following the required reading, taking a quiz or test, or doing an assignment individually or as a learning group community.
   2. NO ONE SHOULD STAY OUT OF TASK!

XIII. Do not bring food or drinks of any kind into the classroom:
   1. Snacks and chewing gums is not allowed;

XIV. Fighting, name calling, arguing will not be tolerated in class or on campus:
   1. If you have a problem with another student, let me know it;
   2. I will try to resolve it peaceably, otherwise, I will call the Administration/Student Services to assist in this matter and to remove the student(s);
3. Do not wear hats in class; take them off as soon you walk in the classroom.

XV. Beepers, cellular phones, iPods or other type of electronic devices are not allowed in class (even if they are off) (see WMS manual):
1. Items may be confiscated and retained by the Administration.

XVI. No “sleeping beauties,” “free/spare time” please:
1. Special and individual situations will be handled and referred to the proper school personnel.

XVII. Foul or profane language in English, Spanish, and/or any other language will not be tolerated:
1. Do not make derogatory comments about your classmate, the class, the teacher(s), or any other individual.

XVIII. If there is a visitor in the classroom:
1. Teaching will continue as normal;
2. Your behavior, attention, and participation will continue to be the best.

XIX. If there is a substitute teacher in the classroom he/she needs to be treated with respect as you would treat the regular teacher.

XX. YO ESCUCHO: “I will always listen” to Dr. Herrera when he is talking and teaching the class. I will respectfully and remain quiet and in my seat unless otherwise indicated by my teacher.

XXI. YO MIRO: “I will keep my eyes” on Dr. Herrera when he is talking to the class. I will be respectfully and watch my teacher while he teaches so that my attention is only on him.

XXII. YO LEVANTO LA MANO: “I will raise my hand” when I have a question or comment to make for Dr. Herrera. I will be respectfully, raise my hand, and wait to be called on to speak aloud in class.”

XXIII. YO SOY CORTÉS: “I will be courteous and respectful” to all my classmates and Dr. Herrera. I will be courteous and respectful to my teacher and peers by following my teacher’s directions and only using kind words with others.

XXIV. YO HABLO ESPAÑOL: “I will try my best to speak Spanish” in the classroom, participate in all our activities, and to practice my Spanish at home. I will be respectful of the Spanish language and culture.

XXV. All classroom works can be redone for a better grade, if the student request it for and within the following three days after the first grading is done.

XXVI. All types of assessment tasks/tests can be retaken for corrections and a better grade for and within three dates after the first given grade is given.

XXVII. Habits of Work and Learning (H.O.W.L.s.) are a set of academic mindset and character traits on which life-long success is built. Woodland Middle School is centered on the principles of three character/work habit traits: Respect, Responsibility, and Perseverance. These three will be taught during the entire academic year to develop a culture of where students are active and engaged learners.

(Note: see the following continued guidelines and rules point below).
You can see and read the entire syllabus at: 

(Note: Please, continue reading, initial all statements. Then, make sure to sign also the last part of the form, and let your child return it to the Spanish Teacher. Your child will gain his/her first 20 points as a grade).

XXVIII. In addition to the mentioned points, all students must follow and comply with Woodland Middle School and Henry County Public Schools Regulations, Policies, and Guidelines (parent initial ________).

XXIX. Participation in classes, projects and activities (parent initial ________). Students are expected to participate in classes by paying attention during teaching, to be engaged and to use learned Spanish in the classroom.

XXX. Classroom procedure (parent initial ________). Upon entering in class, students are expected to be engaged on learning and doing the assigned activities, as well as, to keep his/her Spanish folder organized, neat, keep it in the classroom always, and to update it with all given materials (either already graded and/or pending to be graded).

XXXI. Homework and/or any other assigned/given activity or project (parent initial ________). Any assigned or given homework, activity or project the student must study all contents and vocabulary of such materials.

XXXII. Tests, quizzes and exams (parent initials ________). The student is responsible to study and/or when can use all his/her learned/handed notes and materials (as open Spanish text book or open Spanish folder). These tests can be administered at any time of the academic year, semester, month or week, and after the completion of any taught topic, unit and/or knowledge or skills. Retaking can be arranged with the Spanish teacher.

XXXIII. Classroom expectations (parent initials ________). Be on time, be prepared and be working until the bell.

XXXIV. Classroom Rules (parent initials ________). Each student is expected to: a) ask for permission to leave his/her seat, b) do not talk when someone else is talking, c) keep your hand to yourself, d) keep any negative comments to yourself, e) not taking anybody else property, f) not throwing items in class, g) not eating or drinking, h) not using any technology without teacher’s permission, i) not chewing gum, j) not cheating during testing, etc.

XXXV. Communication will be via: Infinite Campus (IC) messages, emails and/or phone calls (parent initials ________).

XXXVI. Consequences (parent initials ____). See the Behavior Intervention section listed below.

Behavior Intervention

(Note: To the parents, guardians and students. The order of a single or combined behavior intervention procedures and/or consequences listed below may varied due to the type of incident. In addition, due to the protocols listed in each manual or the combination of all of them (same and/or different procedures and/or consequences can be applied): the HCPS’s Student Handbook, WMS’s Student Handbook and the Spanish Syllabus and Procedure Manual).

1- (First Offense) Verbal warning and/or Teacher conference, or
2- (Second Offense) Silent Lunch and/or Time out with another teacher, or
3- (Third Offense) Phone call-email-documentated conference to/with parents and/or a Discipline Citation (BYTE) will be written. (Numbers 4 and/or 5 can be used prior writing a BYTE to the discretion of the teacher and the severity of the incident), or
4- (Fourth Offense) Full day in-team detention, or
5- (Fifth Offense) Send the student to the Administrator’s office and office referral.

(If he/she is severely disruptive, uses profanity, fights with another peer, or disrespect the teacher; he/she will be immediately sent to the Administration’s office and a school referral will be written.) (If you have any questions, the best way to reach me is by e-mail)

(If you have any questions, the best way to reach me is by e-mail)

Thank you for your cooperation and support
Sincerely,

Dr. Herrera, Spanish Teacher / Mario.herrera@henry.k12.ga.us

Please print names and sign both copies with a pen. One copy will be retained in the teacher’s file. Return this Procedures and Guidelines form for a 100% on a homework grade.

We have received, read, understood, and agreed with the course syllabus, scope and sequence, and procedures and guidelines. Also, I will do my best to follow these rules always and understand that if I break any of these listed guidelines; I will not have participation and access to special activities during the course. Furthermore, I understand that if my behavior is disruptive and affects my learning and my peers’ learning on a continuous basis, I will receive citations. Dr. Herrera will contact my parents or send me to In School Suspension.

(The online link address for the entire syllabus document is: http://schoolwires.henry.k12.ga.us/15182071995122607/blank/browse.asp?A=383&BMDRN=2000&BCOB=0&C=97648).

Period / Name of Student (printed)

Signature of Student / Date

Student ID Number or lunch number / Student Grade

Name of Parent/Guardian (printed) / Signature of Parent/Guardian

Date

SPANISH LANGUAGE STANDARDS (Repealed)

- **Communicative in Languages Other Than English**
  - Standard 1.1: Students engage in conversations, provide and obtain information, express feelings and emotions, and exchange opinions.
  - Standard 1.2: Students understand and interpret written and spoken language on a variety of topics.
  - Standard 1.3: Students present information, concepts, and ideas to an audience of listeners or readers on a variety of topics.

- **Gain Knowledge and Understanding of Other Cultures**
  - Standard 2.1: Students demonstrate an understanding of the relationship between the practices and perspectives of the culture studied.
  - Standard 2.2: Students demonstrate an understanding of the relationship between the products and perspectives of the culture studied.

- **Participate in Multilingual Communities at Home & Around the World**
  - Standard 5.1: Students use the language both within and beyond the school setting.
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- **Develop Insight into the Nature of Language and Culture**
  - Standard 4.1: Students demonstrate understanding of the nature of language through comparisons of the language studied and their own.
  - Standard 4.2: Students demonstrate understanding of the concept of culture through comparison of the cultures studied and their own.

- **Connect with Other Disciplines & Acquire Information**
  - Standard 3.1: Students reinforce and further their knowledge of other disciplines through the foreign language.
  - Standard 3.2: Students acquire information and recognize the distinctive viewpoints that are only available through the foreign language and its cultures.