

You must be logged on to HCS and Google for full access

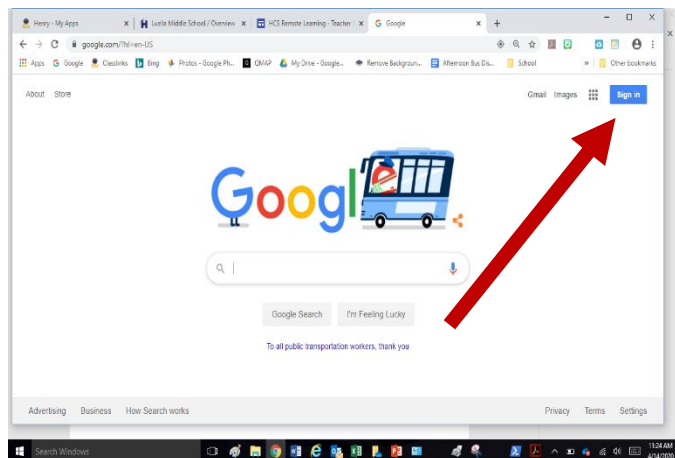
Are you finding that sometimes you are blocked from links on our website or links from your Google Classroom. Most likely it is because you are NOT logged in to Google with our school credentials. Links to YouTube are one of the most often reported problems. Here is the procedure to make sure you are always logged on to both accounts, ALL the time!

Please use Classlinks as your beginning place everyday!

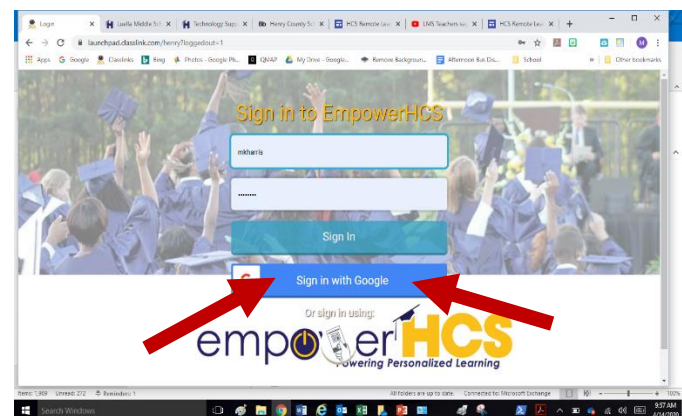
1. Sign in to Classlinks (Launchpad, Apps Page) with your HCS credentials (your regular log in). Use the sign in button the first time.



2. Then open a new tab and go to Google.
3. Use the sign in button to log in to Google with your HCS credentials (your regular log in). You are now logged in to Google and HCS. **Please do not ever sign out of Google.**



4. From now on, sign on with the "Sign on with Google" button. This should provide you with full access to all links on the school website or links in your Google Classrooms.



*****If you log out of Google at any time, you must log back in, with your HCS credentials again.**

Repeat the steps above.