



2011-12

Henry County Schools High School

Training Calendar

For each testing administration, the System Testing Specialist conducts training for School Testing Coordinators. These trainings deliver guidelines for test security, pre and post administration procedures as well as provide a format so that educators can redeliver training to examiners in their buildings. Test Coordinators must participate in system testing training. There may not be substitutes.

(NEW 2011-2012) The administrator who attends testing training will be the official test coordinator for that administration. The test coordinator must be a school administrator.

In addition to the hard copy of materials distributed during scheduled training, there will be electronic copies of all training materials available on <http://tinyurl.com/HCS-Angel>. There are additional training scenarios along with manuals and documentation available on the http://www.doe.k12.ga.us/ci_testing.aspx web site. Below is a list of training dates that testing coordinators will participate.

TRAINING DATES

Date	Location	Training Type
August 22, 2011 1:00-3:00	Education Center Room 11/12	Student Assessment Handbook Training High School Testing Coordinators
September 8, 2011 9:00 – 12:00	Education Center Room 11/12	GHSGT (Fall & Winter)/GHSWT & GAA High School Testing Coordinators
November 17, 2011 9:00 – 11:00	Education Center Room 11/12	EOCT (Winter) & ACCESS High School Testing Coordinators
March 13, 2012 9:00 – 11:00	Education Center Room 11/12	GHSGT High School Testing Coordinators
April 13, 2012 9:00 – 11:00	Education Center Room 11/12	EOCT (Spring) High School Testing Coordinators